



# VICE PRESIDENT, POLICY & ADVOCACY

## EXECUTIVE RECRUITMENT

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## **GRACE**

California has the highest rate of child poverty in the country, 20.6 percent, almost two million children according to the U.S. Census Bureau. **GRACE** (Gather, Respect, Advocate, Change, Engage) is a ministry of the Daughters of Charity and the sponsor of California's Lifting Children and Families Out of Poverty Act, signed into law in October 2017. GRACE is now leading the Act's implementation and is dedicated to ending child poverty through legislation, research, partnerships, education and advocacy.

Sponsored by the Daughters of Charity, GRACE a 501 (C) (3) non-profit organization, was established in 2013 and is dedicated to reducing child poverty in California. For more than 375 years, the Daughters of Charity have been committed to serving those living in poverty through healing ministries worldwide, and have been providing social service, education and health care ministries in the western United States since 1852.

## **Vice President, Policy and Advocacy, GRACE**

GRACE is seeking a senior executive with substantial knowledge of and involvement in impacting child and family poverty issues to join the organization as its Vice President, Policy and Advocacy.

The position reports to the President and CEO and will be instrumental in the implementation of a comprehensive plan and strategy to reduce overall child poverty in the state. The Vice President, Policy and Advocacy will work closely with the CEO, the Lifting Children and Families Out of Poverty Task Force, End Child Poverty in California (ECPCA) campaign, the Governor's administration and state legislature, and a state-wide network of partners, stakeholders, and members all passionately committed to ending child poverty in California. For more information, visit <http://www.grace-inc.org> and <http://www.endchildpovertyca.org>.

With the recent enactment of the Lifting Children & Families out of Poverty act, this is a pivotal moment for developing and advancing a comprehensive strategy to end child poverty in California. Thus, the VP of Policy and Advocacy should focus on the urgency of accomplishing the following top priorities:

- Work with legislators and staff to maximize and structure the introduction of comprehensive child poverty legislative package based on the Lifting Children and Families Out of Poverty Task Force recommendations.
- Work with the in-coming gubernatorial Administration to help formulate the new Administration's specific legislative actions and positions in implementing the Task Force recommendations,
- Monitor and help guide media posts and longer-term strategy of the child poverty educational campaign media team.
- Bring together partner organizations around legislative strategy.

**Specific duties and responsibilities include:**

- Work with legislators, legislative staff, partners and new administration in formulating specific legislative actions to implement the Task Force recommendations.
- Work with staff at state legislative caucuses to develop support for comprehensive child poverty legislation.
- In conjunction with the CEO, select, direct and manage work of consultants, committees, and other partners.
- Maximize and expand partner involvement.
- Develop events to highlight comprehensive child poverty proposals.
- Help identify and reach out to new financial sources of support for the educational campaign.
- Manage assigned budgets.
- Monitor and help guide the work of the child poverty educational campaign media team including approval of educational campaign posts.
- Other duties that may be assigned.

**Candidate Qualifications and Experience:**

The Vice President, Policy and Advocacy must possess a track record of superior performance, passion and leadership in social justice with an emphasis on poverty issues and inequity. Candidates should have 8-10 years working in a social justice organization, government agency, political consulting, or closely related field. Ideal candidates should have demonstrated experience in project management, political organizing around social justice issues, with fundraising experience being desirable. Graduation from an accredited college or university with an advanced degree is desirable.

The ideal candidate will have:

- A history that demonstrates integrity.
- Excellent follow up.
- Knowledge of issues related to poverty and inequality.
- Experience working within the state legislative process or other relevant entities.
- Experience with state administrative agencies.
- Knowledge of state government and officials.
- Experience that will enable them to work with the media, communications and public outreach consultants on the on-going state-wide child and family poverty education and advocacy campaign.
- Ability to work independently while functioning on a variety of teams.
- Strong collaboration and consensus building skills.
- Excellent written, verbal, and listening skills.

**Compensation and Application Process**

GRACE offers a competitive salary and employment benefits package commensurate with qualifications and experience. The position may be based in either in Southern California (Pasadena) or Northern California.

To apply for this outstanding opportunity, please electronically submit your resume and a cover letter of interest ASAP to The Hawkins Company: [vp.grace@thehawkinscompany.com](mailto:vp.grace@thehawkinscompany.com)  
The letter of interest should outline why you are interested in joining GRACE, your relevant accomplishments in poverty, social justice and inequality work. Please provide two examples of why you would be a strong candidate and the key attributes you would bring to this position. The position will remain open until filled. First consideration will be given to individuals whose materials are received prior to August 24, 2018.

Please address your application to:

William D. Hawkins President  
The Hawkins Company  
8939 S. Sepulveda Blvd., Suite 110-216  
Los Angeles, California 90045

Confidential inquires are encouraged and can be directed to:  
Bill Hawkins; [bill@thehawkinscompany.com](mailto:bill@thehawkinscompany.com) 310-348-8800 or  
Ms. Brett Byers; [brett@thehawkinscompany.com](mailto:brett@thehawkinscompany.com) 323-403-8279

*GRACE IS AN EQUAL OPPORTUNITY EMPLOYER*