



PRESIDENT & CEO

EXECUTIVE RECRUITMENT

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GRACE

California has the highest rate of child poverty in the country, 20.6 percent, almost two million children according to the U.S. Census Bureau. **GRACE** an anti-poverty nonprofit based in California, is dedicated to reducing child poverty, is a ministry of the Daughters of Charity and the sponsor of California's Lifting Children and Families Out of Poverty Act, which was signed into law in October 2017. GRACE is now leading the Act's implementation and is dedicated to ending child poverty through research, partnerships, education, and advocacy. ***The Daughters of Charity have been serving the poor in California since 1852.***

GRACE a 501 (C) (3) nonprofit organization, was established in 2013, and is dedicated to reducing child poverty in California. For more than 375 years, the Daughters of Charity have been committed to serving those living in poverty through healing ministries worldwide, and have been providing social service, education, and health care ministries in the western United States since 1852. For more information, visit <http://www.grace-inc.org> and <http://www.endchildpovertyca.org>

MISSION

GRACE (Gather, Respect, Advocate, Change, Engage) strives to address the vital needs of people living in poverty by responding in the Vincentian tradition to the call of the Gospel of Jesus Christ. In fidelity to Catholic Social Teaching, GRACE especially seeks to make a positive difference in the lives of low-income families and their children through value-based collaborations and by formulating, implementing, and expanding measures to reduce barriers to full personal development and economic stability.

President & CEO

The President & CEO reports to the Board of Directors and is responsible for the overall operations to ensure that GRACE achieves its mission to reduce overall child poverty in the state in California.

Top Priorities

The President & CEO should focus on the urgency of accomplishing the following top priorities:

- Performing all chief executive functions of a mission driven non -profit organization
- Accomplish the reduction of child and family poverty in California through research, education, and advocacy.
- Continue the work of serving as an anchor for convening other stakeholders and organizations to expand the efforts to end Child poverty in California.
- Develop new revenue streams to ensure fiscal sustainability.
- Enhance relationships (public and private) at all levels to create new policies that address root causes of poverty statewide.

Specific duties and responsibilities include:

- Perform all chief executive functions of the organization, including hiring and supervising staff and consultants, establishing, and implementing the organizations budget, reporting to and communicating with the Board of Directors.
- Lead the establishment of the overall policy priorities of GRACE and End Child Poverty California (ECPCA). This includes direct involvement in deciding on the legislation to be sponsored as well as co-sponsored by ECPCA.
- Direct involvement in educating the public, stakeholders, and elected officials about GRACE's proposals. This includes working with GRACE's staff, consultants, and partner organizations in educating and advocating with elected officials.
- Work with the 174 ECPCA partner organizations and especially the members of the ECPCA executive committee.
- Approval of GRACE's communications strategy, including all aspects of the social media educational campaign.
- Provide leadership in planning the various public events sponsored by GRACE. This includes educational convenings around measures proposed to address child and family poverty in the state, larger rallies, press conferences, and major events like the 2018 ECPCA Bus Tour.
- Oversee an annual fundraising event to support the work of GRACE.
- Other duties that may be assigned.

Candidate Qualifications and Experience:

The President & CEO must possess a track record of superior performance, passion, and leadership in social justice with an emphasis on poverty issues and inequity. Candidates should have 8-10 years working in a social justice or service organization, in government, or closely related field. Ideal candidates should have demonstrated experience working in programs, social services, or educational programs serving children and families in or near poverty and/or experience as an elected official or senior appointed official or staff to them. Candidates should have some fund development expertise, policy development and advocacy expertise, and strong relationship skills. Candidates must have exhibited a deep commitment to addressing poverty and inequality and knowledge about how to do so.

The Ideal candidate will have a demonstrated ability to work with diverse individuals and groups. Core values of Integrity, teamwork, service, and trustworthiness are foundational requirements. A college degree and an advanced degree are preferred.

The ideal candidate will have:

- Outstanding leadership skills.
- Experience working within the state legislative process or other relevant entities.
- Experience with state administrative agencies.
- Knowledge of state government and officials.

- Experience that will enable them to work with the media, communications and public outreach consultants on the on-going state-wide child and family poverty education and advocacy campaign.
- Ability to build coalitions while functioning on a variety of teams.
- Strong collaboration and consensus building skills.
- Excellent written, verbal, and listening skills.

Compensation and Application Process

GRACE offers a competitive salary and employment benefits package commensurate with qualifications and experience. The position may be based in either Southern or Northern California.

To apply for this outstanding opportunity, please electronically submit your resume and a cover letter of interest ASAP to The Hawkins Company: grace.ceo@thehawkinscompany.com The letter of interest should outline why you are interested in joining GRACE, your relevant accomplishments in poverty, social justice and inequality work. Please provide an example of why you would be a strong candidate and the key attributes you would bring to this position. The position will remain open until filled. First consideration will be given to individuals whose materials are received prior to May 28, 2021.

Please address your application to:

William D. Hawkins President
The Hawkins Company
8939 S. Sepulveda Blvd., Suite 110-216
Los Angeles, California 90045

Confidential inquiries are encouraged and can be directed to:
Bill Hawkins; bill@thehawkinscompany.com 310-348-8800,

Todd Hawkins; todd@thehawkinscompany.com 213-300-9342, or
Ms. Brett Byers; brett@thehawkinscompany.com 323-403-8279

GRACE IS AN EQUAL OPPORTUNITY EMPLOYER